

## SCHEDULE MARCH 20, 2021

Topic/Speaker	Description	Time/CEUs
Welcome	Welcome, Announcement of Officers, Pro Bono Award, Raffle	9:30 to 9:45 a.m.
Commas Here, Commas There, Commas Every- where – Part I Margie Wakeman Wells	How many comma rules are there? Too many to count and certainly more than we can possibly cover in three hours. This session will deal with some of the commonly used/misused commas – when do compound elements need commas? When can they be left out? – and then move to some of the more obscure comma rules that don't get much attention but certainly need to.  Even the most sophisticated reporter will pick up some tips to improve transcript punctuation. Bring those punctuation questions that keep cropping up. This is the time to get answers.  The session will be conducted in a question-and-answer format via PowerPoint.	9:45 to 11:15 a.m. (0.15/1.5)
Break	Raffle	11:15 to 11:30 a.m.
Commas Here, Commas There, Commas Every- where – Part II Margie Wakeman Wells	Part II of Margie's session.	11:30 to 1:00 p.m. (0.15/1.5)
Lunch Break	Tayloe Award, Raffle	1:00 – 2:00 p.m.
Techy Tips and Tricks Part 2 Kristina Tan	Join us for the second seminar for more techy tips and tricks as Kristina highlights some computer and phone features to make your WFH life just that much more comfortable and efficient! We will shift our focus from gadgets and gizmos to various Window shortcuts, Gmail templates, phone apps, and various smart home devices!	2:00 – 3:30 p.m. (0.15/1.5)

## **Speakers**

## Margie Wakeman Wells

Margie Wakeman Wells is a lifetime credentialed teacher in the state of California and is certified as a CRI. She is in her sixth decade of teaching – with more than 40 of those years in the field of court reporting. As a reporting instructor, she has taught from the theory level through the exit speeds as well as all manner of English courses – both on campus in a bricks-and-mortar school and online.

She has presented, under the auspices of NCRA and state court reporting organizations, over 300 seminars for reporters on English-related topics as well as seminars for teachers and students.

Court Reporting: Bad Grammar/Good Punctuation, her best-selling reference text, and the Workbook that accompanies it are available at www.margieholdscourt.com. In addition, she has published Word Pares, Pears, Pairs, a reference work of 2,000 word pairs with definitions, examples, and idioms for the words and is currently—writing a grammar text. She has also written a drill book series for improving accuracy: Practice Really DOES Make Perfect.

Her latest book, All Things English, is a bit of a departure from the others. It is one vocab word, one spelling word, one idiom, one word pair, and one fun English fact each day for 120 days.

Margie operates "Margie Holds Class," her online school, for both live and recorded classes and writes her blog, "All Things English," at www.margieholdscourt.com.

Margie has two grown sons and lives with her husband, Bill, in Culver City, California.

## Kristina Tan

Kristina is a certified court reporter and authorized Eclipse trainer based in Richmond, Virginia. Prior to becoming a court reporter, she worked as a resource coordinator at South Coast College in Orange, CA, training students and working court reporters in how to optimize their setups. She has conducted many presentations regarding using technology to help work efficiently, the most recent one being NCRA's Connect Virtual 2020. She enjoys sharing her passion for the profession through education and technology.

